



GIRL GUIDE COOKIES

It's amazing what a cookie can do!

Online Cookie Payment

1) How does this work?

Girl Guides of Canada, Ontario Council is set up with Royal Bank of Canada, Toronto Dominion Bank, Canadian Imperial Bank of Commerce (including President's Choice Financial channels), Bank of Montreal and Bank of Nova Scotia as a payee on their Online Bill Payment Service.

You can now make online cookie payments to your daughter's/ ward's Girl Guide unit at your convenience. You no longer need to write a cheque or bring cash to the unit.

2) Here's how!

1. Sign in to your bank's online banking
2. Select bill payment
3. Select set up payee
4. Search for Girl Guides, select Girl Guides of Canada, Ontario Council or variation of this name
5. Type in 20 digit account number(s).
6. Make your payment

3) What is my 20 digit account code?

Your 20 digit account code is designed to identify your daughter's/ ward's unit banking ID #, her iMIS # and the type of payment you are making to the unit. You should have received the unit banking ID number in an email at the start of the Guiding year. Or, ask your daughter's Unit Leaders for this number.

1st 6 numeric characters – is your daughter's unit banking ID number. You can confirm this number with your Unit Leaders.

2nd 10 numeric characters – is your daughter's iMIS number with "0"s added in front of the number to make up 10 digits.

Last 4 alpha characters – is for the type of payment, for cookies it will be COOK – spring and fall cookie money.



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4) How do I keep track if I have more than one daughter?

You will need to set up different payee accounts for each daughter/ ward since the account code is unique to each girl.

5) What do I have to do when my daughter changes units?

You will have to change or delete the old account code you have previously created and set up new ones. Most banks allow you to edit payee information, making this an easy change. All you have to do is to replace the first 6 numbers of the previous 20 digit code, with the new unit's banking ID number.

QUESTIONS? For any questions about [online cookie payment](#), please refer to your daughter's/ ward's unit Guiders.